



GKE CORPORATION LIMITED
(Incorporated in the Republic of Singapore)
(Company Registration Number: 200001941G)

LETTER TO SHAREHOLDERS ON ALTERNATIVE ARRANGEMENTS FOR THE ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETING OF THE COMPANY TO BE HELD ON 29 SEPTEMBER 2021

Dear shareholders of GKE Corporation Limited (the “**Company**”),

This letter is circulated together with and forms part of the Company’s Notice of Annual General Meeting and Extraordinary General Meeting dated 10 September 2021 (“**Notice of AGM and EGM**”) in respect of the upcoming Annual General Meeting (“**AGM**”) and Extraordinary General Meeting (“**EGM**”) of the Company scheduled to be held on Wednesday, 29 September 2021 at 10:00am.

The AGM and EGM are an important event in the Company’s corporate calendar. Normally, we would arrange our shareholders of the Company (“**Shareholders**”) to attend the AGM and EGM physically as it is an opportunity for the board of directors of the Company (the “**Board**”) and management of the Company to meet and engage with Shareholders directly.

This year we are faced with an unprecedented situation due to the COVID-19 outbreak. We wish to highlight the following updates on the COVID-19 outbreak which has affected our AGM and EGM preparation:

- 1) the implementation by the Singapore Government on 3 April 2020 of an elevated set of safe distancing measures as “circuit breakers” to pre-empt the trend of increasing local transmission of COVID-19;
- 2) the COVID-19 (Temporary Measures) Act 2020 (“**COVID-19 Act**”) which was passed by Parliament on 7 April 2020 which enables the Minister of Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- 3) the COVID-19 (Temporary Measures) Act 2020 (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 published on 13 April 2020 (“**COVID-19 Order**”) which was gazetted on 13 April 2020 and is deemed to have come into operation on 27 March 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
- 4) the Joint Statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation which was issued on 13 April 2020, and subsequently updated on 27 April 2020 and 1 October 2020, providing a checklist (which provides further guidance on the COVID-19 Act and the COVID-19 Order) to guide listed and non-listed entities on the conduct of general meetings during the period when elevated safe distancing measures are in place.

In light of the above developments and the evolving COVID-19 situation, the Company wishes to inform Shareholders that the Company will be conducting the AGM and EGM by way of electronic means pursuant to First Schedule of the COVID-19 Order, and the physical location for the AGM and EGM is purely to facilitate the conduct of the AGM and EGM by way of electronic means. The Company will arrange for (i) a “live” webcast of the AGM and EGM, which allows Shareholders to view the proceedings of the AGM and EGM contemporaneously (“**LIVE WEBCAST**”); and (ii) a “live” audio-only means, which allows Shareholders to observe the proceedings of the AGM and EGM contemporaneously (“**LIVE AUDIO STREAM**”). Shareholders can **ONLY** participate in the AGM and EGM via LIVE WEBCAST or LIVE AUDIO STREAM (collectively, the “**electronic means**”).

PRE-REGISTRATION OF AGM AND EGM

1. For Shareholders who would like to view the proceedings of the AGM and EGM via LIVE WEBCAST or listen to the proceedings of the AGM and EGM through LIVE AUDIO STREAM, Shareholders will need to pre-register online at <https://conveneagm.sg/gke2021> (“**GKE AGM Website**”) to create an account, no later than 10:00 a.m. on 27 September 2021 (being not less than forty-eight (48) hours before the time appointed for holding the AGM and EGM) (the “**Registration Deadline**”) to enable the Company to verify the Shareholders’ status.
2. Authenticated Shareholders will receive an email confirmation on their authentication status by 27 September 2021 which contains a link to access the LIVE WEBCAST to view the proceedings of the AGM and EGM (via smartphones, tablets or laptop/computers); and LIVE AUDIO STREAM of the AGM and EGM proceedings using the account created.
3. Shareholders **MUST NOT** forward the abovementioned link to other persons who are not Shareholders and who are not entitled to attend the AGM and EGM. This is also to avoid any technical disruptions or overload to the LIVE WEBCAST and the LIVE AUDIO STREAM.
4. Shareholders, who would have been able to be appointed as proxies by relevant intermediaries, such as CPF or SRS investors, should approach their respective agents, such as CPF Agent Banks or SRS Operators to participate in the AGM and EGM via electronic means.
5. Shareholders who register by the Registration Deadline but do not receive an email response by 28 September 2021 may contact the Company at support@conveneagm.com for assistance.

DOCUMENTS FOR THE AGM AND EGM

Documents relating to the business of the AGM and EGM, which comprise the Company’s annual report for the financial year ended 31 May 2021 as well as the Notice of AGM and EGM and the Proxy Form (as defined herein), have been published on SGXNet on 9 September 2021.

SUBMISSION OF QUESTIONS

1. **Shareholders will not be able to ask questions during the AGM and EGM via electronic means, and therefore it is important for Shareholders to submit their questions in advance of the AGM and EGM.**
2. Shareholders may submit any questions they may have in advance in relation to any resolution set out in the Notice of AGM and EGM **by 10:00 a.m. on 26 September 2021** through GKE AGM Website.
3. The Company will provide responses to substantial queries and relevant comments from

Shareholders relating to the agenda of the AGM and EGM prior to, or at, the AGM and EGM via electronic means. The Company will also address any subsequent clarifications sought, or follow-up questions, prior to, or at, the AGM and EGM in respect of substantial and relevant matters. The responses from the Board and management of the Company shall thereafter be published on SGXNet and the Company's corporate website at <http://www.gke.com.sg/>, together with the minutes of the AGM and EGM, within one (1) month after the conclusion of the AGM and EGM.

4. Shareholders, who would have been able to be appointed as proxies by relevant intermediaries, such as CPF or SRS investors, should approach their respective agents, such as CPF Agent Banks or SRS Operators, to submit their questions in relation to any resolution set out in the Notice of AGM and EGM prior to the AGM and EGM and have their substantial queries and relevant comments answered.

PROXY VOTING

1. **Voting at the AGM and EGM is by proxy ONLY. Please note that Shareholders will not be able to vote through the LIVE WEBCAST or LIVE AUDIO STREAM and can only vote with their proxy forms which are required to be submitted in accordance with the following paragraphs.**
2. Shareholders who wish to vote on any or all of the resolutions at the AGM and EGM must appoint the Chairman of the AGM and EGM as their proxy by completing the Proxy Form for the AGM and EGM. Shareholders should specifically indicate how they wish to vote for or vote against (or abstain from voting on) the resolutions set out in the Notice of AGM and EGM.
3. The instrument appointing the Chairman of the AGM and EGM as proxy, together with the power of attorney or other authority (if any) under which it is signed, or a notarial certified copy ("**Proxy Form**") thereof, must:
 - a) if submitted by post, be lodged at the office of the Company at 39 Benoi Road #06-01 Singapore 627725; or
 - b) if submitted electronically, be submitted via email to the Company at enquiry@gkegroup.com.sg.

in either case, **by 10:00a.m. on 27 September 2021** (being not less than forty-eight (48) hours before the time appointed for holding the AGM and EGM) and in default the Proxy Form for the AGM and EGM shall not be treated as valid.

4. **In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for Shareholders to submit completed Proxy Forms by post, Shareholders are strongly encouraged to submit completed Proxy Forms electronically via email as early as possible, to enable your vote(s) to be counted, and to follow all government guidance and requirements.**
5. CPF or SRS investors who wish to appoint the Chairman of the AGM and EGM respectively to act as their proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes to the Company (i) if submitted by post, be lodged at the office of the Company at 39 Benoi Road #06-01 Singapore 627725; or (iii) if submitted electronically, be submitted via email to the Company at enquiry@gkegroup.com.sg, at least seven (7) working days before the AGM and EGM (i.e. **by 10:00 a.m. on 22 September 2021**).

In view of the evolving COVID-19 situation, the Company reserves the right to take such further

precautionary measures as may be appropriate up to the date of the AGM and EGM, including any precautionary measures required or recommended by the government or any regulatory bodies, in order to curb the spread of COVID-19. Shareholders should continually check for announcements by the Company for updates on the AGM and EGM on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

Yours faithfully
For and on behalf of the Board of Directors

Neo Cheow Hui
Chief Executive Officer and Executive Director

Singapore, 9 September 2021

*This announcement has been prepared by the Company and its contents have reviewed by the Company's Sponsor, RHT Capital Pte. Ltd. (the "**Sponsor**"), for compliance with the relevant rules of the Singapore Exchange Securities Trading Limited (the "**SGX-ST**"). The Sponsor has not independently verified the contents of this announcement.*

This announcement has not been examined or approved by the SGX-ST and the SGX-ST assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made or reports contained in this announcement.

*The details of the contact person for the Sponsor are:-
Name: Lay Shi Wei (Registered Professional, RHT Capital Pte. Ltd.)
Address: 6 Raffles Quay, #24-02 Singapore 048580
Email: sponsor@rhtgoc.com*